

Move-in Checklist

Date: _____ Property Address: _____

Please take time as you move-in to check the entire unit for any damages or items not working or needing attention. Make note and take pictures if possible. This checklist will be used as a reference when we inspect your unit for damages at move-out.

Be sure to return this checklist to LATTA within 3 days after your lease start date.

Exterior (roof, siding, decks, patios, fences): _____

Yard & Landscaping: _____

Walls & Ceilings: _____

Vinyl Floors & Carpeting: _____

Locks, Door and Window Trim, Baseboards: _____

Glass and Screens: _____

Kitchen & Bath Cabinets & Drawers: _____

Light Fixtures, Switches & Outlets: _____

Window Shades, Curtains & Blinds: _____

Tub, Shower, Toilets, Sinks, Faucets & Misc Plumbing: _____

Range, Refrigerator & Dishwasher: _____

Miscellaneous Comments: _____

We understand that this is not a request for repairs but simply a statement of condition. We agree to submit a separate written request for repair or maintenance of any non-cosmetic items we deem necessary to our use of the property.

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