

# Move-In Checklist

(to be submitted within 3 days after lease start date)

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Property Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Office: \_\_\_\_\_ Cellular: \_\_\_\_\_

Our inspection of this property indicates it is in acceptable move-in condition. Should you find any damages that were overlooked, please describe them below so the cost of repairing them will not be deducted from your security deposit when you eventually vacate the property. **For additional information, go to <http://www.lattahomes.com>.**

**Exterior (roof, siding, decks, patios, fences):** \_\_\_\_\_

\_\_\_\_\_

**Yard & Landscaping:** \_\_\_\_\_

\_\_\_\_\_

**Walls & Ceilings:** \_\_\_\_\_

\_\_\_\_\_

**Vinyl Floors & Carpeting:** \_\_\_\_\_

\_\_\_\_\_

**Locks, Door and Window Trim, Baseboards:** \_\_\_\_\_

\_\_\_\_\_

**Glass and Screens:** \_\_\_\_\_

\_\_\_\_\_

**Kitchen & Bath Cabinets & Drawers:** \_\_\_\_\_

\_\_\_\_\_

Light Fixtures, Switches & Outlets: \_\_\_\_\_

\_\_\_\_\_

Window Shades, Curtains & Blinds: \_\_\_\_\_

\_\_\_\_\_

Tub, Shower, Toilets, Sinks, Faucets & Misc Plumbing: \_\_\_\_\_

\_\_\_\_\_

Range, Refrigerator & Dishwasher: \_\_\_\_\_

\_\_\_\_\_

Miscellaneous Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We hereby submit the foregoing to be an accurate description of the condition of the property at the time of possession. **We understand that this is not a request for repairs but simply a statement of condition.** We agree to submit a separate written request for repair or maintenance of any non-cosmetic items we deem necessary to our use of the property.

\_\_\_\_\_  
LESSEE

\_\_\_\_\_  
Date

\_\_\_\_\_  
LESSEE

\_\_\_\_\_  
Date

**LATTA**  
**Real Estate Services, Inc.**